

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Tuesday, June 6, 2017
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, June 6, 2017. Chair Thornton opened the meeting at 6:30 p.m.

The following were in attendance:

Chair Joseph Thornton
Vice Chair Shawn O'Neill
Councilor Kenneth Blow
Councilor Jay Kelley
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid

EMERGENCY ITEM:

EMERGENCY ITEM BEGINNING OF THE MEETING:

COUNCILOR KELLEY: I wish to make a motion to Add an Agenda Item # 6944 after Agenda Item 6942: Discussion with Action: Approve the Special Event Permit application for OOB365 to hold a Downeaster Barbershop Harmony Concert in the Square on Wednesday, June 28, 2017, from 7:00 – 8:30 p.m.

COUNCILOR BLOW: I second the motion.

VOTE: Unanimous.

PRESENTATION:

Vice Chair O'Neill will present the
2016 Annual Report
In Honor of Beverly Russell
(Community Animal Watch)
DEDICATION: BEVERLY RUSSELL
Community Animal Watch

As Portland Press Herald described her - "One of Eleven Mainers for Whom to be Thankful".... the Town Council dedicates this year's Annual Report to Beverly Russell - tireless advocate for seniors and animals. Beverly grew up in New Hampshire where she and her sisters had cats, dogs, chickens, goats, and a rooster. She grew up believing that all animals just want to be loved. Beverly, 72, has been a volunteer of Community Animal Watch for the past five years and is undoubtedly the "soul" of the Committee and the epitome of selflessness. She spends literally every day addressing the needs of our seniors and their animals. She drives seniors and their animals to the Vets, recognizing that for many of them their animal is their "family." Beverly spends hours driving individuals and their animals to the Vet for medical care; sits with and consoles them when their loving pet must be put down; and for those animals without homes she reaches out and finds a "forever" home for them. When people draw attention to Beverly's

volunteer work, modest by nature, she points to others who help. She gives much credit to Dr. Pierre Giroux at the Saco Veterinary Clinic and the staff at the Animal Welfare Society. Her hours of work and efforts have taken a toll on her physically and she has acknowledged that in May she will have to step down and let others take over what she has done. Three years ago a terrible fire destroyed the School Street location where many seniors lived, Beverly being one of them. During the placement in a hotel and motel, Beverly worked tirelessly to address the needs to the eighteen animals that needed to be taken care of and spent time driving the residents affected to appointments and food shopping. What could have been devastating for many became workable because of her personal involvement. Beverly has lived what St. Francis of Assisi taught – “Start by doing what’s necessary; then do what’s possible; and suddenly you are doing the impossible. If you have those who will exclude any of God’s creatures from the shelter or compassion and pity, you will have those who will deal likewise with their fellow men.” A woman who has made an enormous contribution to our community, to our seniors and to those animals which they love.

BEVERLY RUSSELL: She acknowledged the award and expressed her appreciation and gave a short update on the work of the Community Animal Watch. The Vice Chair also acknowledged the work of the Community Animal Watch members who were in attendance in the Chamber.

ACKNOWLEDGEMENT:

COUNCILOR KELLEY: Loads of appreciation to Town Clerk - Kim McLaughlin, for the excellent Memorial Day parade. Rain or shine, she outdoes herself every year. Thanks also to all those who participated in this important yearly event.

CHAIR THORNTON: He acknowledged the awards presented to the Town Manager and the Assistant Town Manager by the Chamber of Commerce at their Awards Banquet and congratulated them both.

ACCEPTANCE OF MINUTES:

Town Council Meeting Minutes of May 16, 2017; Town Council Workshop Minutes of May 16, 2016; Town Council Workshop Minutes of May 23, 2017; and Special Town Council Minutes of May 23, 2017.

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Accept the Minutes as read.

VOTE: Unanimous.

BUSINESS LICENSES AND APPROVAL:

CHAIR: I open this Public Hearing at 6:40 p.m.

Steven Fontaine (316-5-1), 8 Seaside Avenue, one year round rental; Michael McGonagle (319-5-4-3), 17 Tunis Avenue, Unit #3, one year round rental; MAC & D Realty (313-4-8), 6 Camp Comfort Avenue, five (5) seasonal rentals; William Griffin (316-13-1-1), 1 Pearl Avenue, Unit #1, one year round rental; Michael & Shira Burns (312-15-5), 29 Central Park Avenue, eight (8) year round rentals; Corey Keehn & Jeff Brooks (205-17-8), 9 Smith

Avenue one year round rental; Alex Chou (206-31-21), 38½ Staples Street, one year round rental; Sarah & Christopher Santos (315-10-2), 40 Park Avenue, one year round rental; Daniel O'Rourke & Tammy Treadwell (305-3-9-7), 5 Boisvert Street, #107, one year round rental; Marianne Doyle (206-24-43), 29 School Street, one seasonal rental; Kelly A. Murphy (308-1-20), 12 Evergreen Avenue, one seasonal rental; Jane Quinn (315-17-7), 43 Union Avenue, one seasonal rental; Thomas Dupuis dba/Jazzy's Twist (306-5-2-A), 6 East Grand Avenue, Victualers with preparation/no alcohol; Joseph McCollum & Joseph Kocian dba/Shipwrecked LLC (211-9-17), 213B Saco Avenue, Retail, Victualers with preparation/no alcohol sales; rental of merchandise – scooters; WINHA, LLC – Alan Weinstein dba/Oriental Massage Establishment (206-26-4-D), 34D Saco Avenue, Oriental Massage Establishment; Moshe Agam dba/Beach Fantasy (205-4-3), 26 Old Orchard Street, Victualers with preparation/no alcohol, pastry and coffee; and Joel Ranger, LLC dba/White Cap Village Motel & Apartments (313-2-2), 5 Bay Avenue, 3 Bay Avenue and Bay Avenue Parking Lot, twenty (20) seasonal rentals.

CHAIR: I close this Public Hearing at 6:42 p.m.

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to Approve the business licenses as read.

VOTE: Unanimous.

MANAGER'S REPORT: The Town Manager participated in labor negotiations with the Firefighters and Public Works Unions. Firefighters are in advanced stages and will seek Council guidance after this meeting this evening. Public Works is early in the process. Staff worked with the Town's engineering consultants to conduct a mock-audit of the Town's compliance with Federal and State requirements for storm water management; in particular as it relates to compliance by contractors and developers in sub-division projects including Planning, Code and Public Works, in particular. FEMA will soon formally propose changes to the flood elevation maps in York and Cumberland counties. The Town has received the maps delineating the proposed flood elevations. The proposed map is now available on the Town's website and can be accessed by selecting the GIS Mapping and Parcels option. Once at the GIS map users can locate the proposed maps by choosing the map layers option for flood zones. The maps are preliminary at this stage. There is a process that FEMA is required to follow that includes holding an informational meeting for York County. This meeting has not been scheduled. The formal process does not begin until FEMA publishes the propose changes in the Federal Register. The Town plans to work with other York County communities in responding to FEMA, and in particular, to seek information on the methodology used by FEMA in establishing the new elevations. The Town will provide information to affected property owners as details become available. The Administrative Review Board met last week to review concerns related to several properties that have business licenses from the Town and will be forwarding recommendations on three properties to the Town Council. The Cascade Road and Old Orchard Street paving projects are nearing completion. The finish work is primarily the striping of center lines, intersections and parking spaces, as well as correcting a few isolated touch up areas. The Scottish Festival this weekend sponsored by OOB365 was an enormous success and we congratulate them for these efforts.

NEW BUSINESS:

6923 Discussion with Action: Adoption of the FY2018 Municipal Budget.

Consider FY18 Municipal Operating Budget Appropriation in the amount of \$15,586,633.

Consider FY18 Capital Improvement Budget Appropriation in the amount of \$1,316,700.

Consider FY18 Non-Property Tax Revenue Appropriation in the amount of \$3,891,500.

Consider FY18 Appropriation of \$550,000 from the Unassigned Fund Balance; \$500,000 from the Rescue Fees Revenue Billing Fund; and \$200,000 from the 2008 Road, Water and Sewer Bond Fund, for the purpose of reducing the FY18 Property Tax Commitment.

The Town Manager presented the budget report and noted the changes and suggested items for acceptance that had been discussed in the many Budget workshop sessions that were held over the past four months. He also thanked the Town Council for the intense discussions that were provided in order to assure that the taxpayers of our community were receiving the most favorable tax rate that was acceptable and possible. It was also noted that the Town Council at the beginning of the budget process had recommended that the budget changes reflect no more than a 3% increase and the Town Manager indicated that including the school budget, county budget and municipal budget they had been able to attain that request. He also mentioned that with the \$7 million dollar increase in assess value there was a \$.47 cent increase in a \$200,000 owned home and that if that person lives here year-round, that \$96 increase would have been reduced to \$16. It was also noted that there were savings this year due to an electricity contract with Constellation – an Exelon Company – in which there was an enormous savings particularly at the Waste Water plant. Electricity is purchased from them on an exclusive basis and all electrical needs are supplied by them. This savings in energy costs was impressive.

The Town Manager gave an explanation into the numbers reflected in the charts below and answered questions presented by members of the Council which basically were related to specific numbers relative to the operating budget.

The Chair thanked the Town Manager and the Finance Director for the extensive work required to finalize the budget and to the Department Heads for their fiduciary responsibility in submitting their budget requests.

Vice Chair O'Neill also added that he would appreciate in the budgetary consideration for the coming year that attention be given to the indication of cross walks as it is lacking in the community and is a safety issue.

6/1/2017

Operating Budget Changes		
3/30/2017	28,817,475.00	
	20,000.00	PD Reserve 20131-50108
	3,000.00	PW Building Repair 20151-50450
	2,000.00	Conservation Comm Professional Engineering 20173-50300
	4,000.00	Ballpark Gen Fund Transfer 20221-50600
	16,481.00	RSU Appropriation 20308-50950
	(2,625.00)	Town Hall Electricity 20115-50400
	(2,250.00)	PD Electricity 20131-50400
	(3,000.00)	Fire Dept Electricity 20138-50400
	(13,000.00)	Street Light Expense 20140-50400
	(1,500.00)	PW Electricity 20151-50400
	(27,500.00)	WWTF Electricity 20161-50400
	(25,000.00)	Town Manager General Legal Expenses 20102-50301
6/1/2017	28,788,081.00	
Revenue Budget Changes		
5/23/2017	5,166,500.00	
	(25,000.00)	Rescue Billing Fund Transfer 25900-40601
6/1/2017	5,141,500.00	

CIP Changes	
3/30/2017	1,298,200.00
	23,500.00 Ballpark
	10,000.00 Admin - Electronic Sign
	(15,000.00) Public Works Building Upgrade
5/24/2017	1,316,700.00

FY18 RESCUE BILLING RESERVE FUND ELIGIBLE EXPENSES

Fire Station Rehab CIP	\$75,000
Cardiac Monitor Life-Pac CIP	\$31,500
Ambulance Stretcher CIP	\$17,000
Ambulance Lease	\$46,094
Ladder Truck Bond	\$121,500
Pumper Lease	\$59,280
Police Facility Bond	\$211,742
Police Vehicles Lease	\$58,700
TOTAL	\$620,816

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Adopt the FY2018 Municipal Budget.

VOTE: Unanimous.

6924 Discussion with Action: Consider setting due dates of September 15, 2017 and March 15, 2018, for taxes for FY2018.

MOTION: Councilor Blow motioned and Councilor Kelley seconded to Approve setting due dates of September 15, 2017 and March 15, 2018, for taxes for FY2018.

VOTE: Unanimous.

6925 Discussion with Action: Consider setting interest rate of 7% for delinquent taxes.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Approve setting interest rate of 7% for delinquent taxes.

VOTE: Unanimous.

6926 Discussion with Action: Consider Authorizing the Tax Collector and Treasurer to accept prepayments of taxes before commitment, at an interest rate of 0%, pursuant to 36 M.R.S.A., Section 506.

MOTION: Vice Chair O'Neill motioned and Councilor Tousignant seconded to Authorize the Tax Collector and Treasurer to accept prepayments of taxes before commitment, at an interest rate of 0%, pursuant to 36 M.R.S.A., Section 506.

VOTE: Unanimous.

6927 Discussion with Action: Consider Authorizing the Finance Director to Set the Percentage for Sewer Rate for FY2018 to reflect the percentage of the tax bill used for the operation of Waste Water Treatment Plant after approval of the Budget.

MOTION: Councilor Blow motioned and Councilor Kelley seconded to Authorize the Finance Director to Set the Percentage for Sewer Rate for FY2018 to reflect the percentage of the tax bill used for the operation of Waste Water Treatment Plant after approval of the Budget.

VOTE: Unanimous.

6928 Discussion with Action: Consider Authorizing and Directing the Assessor to Prepare a Perfect List of all taxes of the Municipality and to commit the same to the Tax Collector.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Approve to Authorize and Direct the Assessor to Prepare a Perfect List of all taxes of the Municipality and to commit the same to the Tax Collector.

VOTE: Unanimous.

6929 Discussion with Action: Consider Authorizing and Directing the Tax Collector and Treasurer, pursuant to 36 M.R.S.A., Section 906, to apply any tax payment received from an individual as payment for any Property Tax against outstanding or delinquent taxes due

on said Property in Chronological Order beginning with the oldest unpaid tax bill provided, however, that no such payment may be applied to any tax for which an Abatement Application or Appeal is pending unless approved in writing by the Taxpayer.

MOTION: Vice Chair O'Neill motioned and Councilor Tousignant seconded to Authorize and Direct the Tax Collector and Treasurer, pursuant to 36 M.R.S.A., Section 906, to apply any tax payment received from an individual as payment for any Property Tax against outstanding or delinquent taxes due on said Property in Chronological Order beginning with the oldest unpaid tax bill provided, however, that no such payment may be applied to any tax for which an Abatement Application or Appeal is pending unless approved in writing by the Taxpayer.

VOTE: Unanimous.

6930 Discussion with Action: Consider Amending the Code of Ordinances, Appendix A, Schedule of License, Permit and Application Fees, by Amending the following sections: Ambulance Billing Fees, Building Fees, and License Ordinance Categories.

BACKGROUND:

As part of the final FY18 Municipal Budget the projection for Non Property Tax Revenues includes several fee increases and/or changes as listed below:

Current New

1. Business Licenses

- a. New application processing fee \$75 \$100
- b. Renewal processing fee \$ 25
- c. Temporary Seasonal Housing –
Owner occupied single family residence – None

2. Ambulance Billing Fees

- a. BLS Transport \$ 780 \$ 860
- b. ALS 1 Transport \$ 860 \$ 950
- c. ALS 2 Transport \$1100 \$1200
- d. BLS Loaded Mile \$12.50 \$14.50
- e. ALS Loaded Mile \$12.50 \$14.50

3. Building Fees

- a. Finished Space .40/SF \$10/\$1000 of construction cost at a fixed cost of \$100/SF

The purpose of the increase of \$25 for business license application fee and the new \$25 fee for business license renewal is to generate sufficient revenue to offset the cost of a part-time position that will provide administrative services to the J-1 international student worker program. The new licensing category "Temporary Seasonal Housing –Owner occupied single family residence" is being added for the purpose of encouraging residents to provide living accommodations to seasonal international workers in their single family residences. Adding this new category and indicating that there is no fee charged is intended to provide an incentive for homeowners by allowing for the waiver of

business licensing fees related to rental units in this narrow category.

The Town Manager detailed the new fees and gave an explanation on each of them as well as detailing the coverage for the position of J1 administrator, funded with the changes in the business license fees.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Amend the Code of Ordinances, Appendix A, Schedule of License, Permit and Application Fees, by Amending the following sections: Ambulance Billing Fees, Building Fees, and License Ordinance Categories.

VOTE: Unanimous.

6931 Discussion with Action: Approve the following line item transfers:

FROM the Code Enforcement Department in the amount of \$28,000, from Account Number 20113-50107 - Part Time Wages, with a balance of \$32,185.65; to Account Number 20113-50106 - Full Time Wages, with a balance of (\$20,694.75); and in the amount of \$4,000 from Account Number 20113-50300 - Professional Engineering, with a balance of \$5,000; to Account Number 20113-50101 - Department Head Salary, with a balance of \$729.15.

FROM Town Hall Maintenance in the amount of \$3,525.00, from Account Number 20115-50405 - Heating Fuel, with a balance of \$4,295.64; to Account Number 20115-50310 - Service Contracts, with a balance of (\$2,982.70).

FROM Insurance and Benefits in the amount of \$10,000.00, from Account Number 20119-50373 - Unemployment Insurance Expense, with a balance of \$20,504.46, to Account Number 20138-50310 - Fire Department Service Contract Expense, with a balance of (\$3,928.49).

FROM Insurance and Benefits in the amount of \$90,000.00, from Account Number 20119-50210 - Health Insurance Expense, with a balance of \$185,594.24; to Account Number 20138-50111 - Fire Department Overtime, with a balance of (\$90,755.76).

FROM Insurance and Benefits in the amount of \$9,350.00, from Account Number 20119-50212 - Income Protection Plan, with a balance of \$13,894.89; to Account Number 20106-50106 - Assessors Full Time Wages, with a balance of (\$3,607.13).

FROM Debt Service Expense in the amount of \$31,000, from Account Number 20197-50395 - with a balance of \$76,143.18 to Account Number 20138-50111 - Fire Department Overtime, with a balance of (\$90,755.76).

Jerome Begert reminded the Town Council and the Town Manager of the charter requirements that department heads need to keep within their budget approvals and not transfer money from other accounts.

Councilor Blow was concerned about the overtime that was indicated with the Fire Department and asked an explanation which included the fact that due to an injury and the inability to serve for over a year, the cost of replacement and overtime was \$45,000 of the amount indicated.

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to approve the line item transfers as read.

VOTE: Unanimous.

6932 Discussion with Action: Amend the Town of Old Orchard Beach Code of Ordinances, Division 2, Compensation of Elected Officials, Article IV, Town Council.

BACKGROUND:

In 1990 the compensation for a Councilor was \$500 and \$600 for the Chair. At a Public Hearing on October 17, 1995, there was a recommendation to amend it to \$1,500 for the Council and \$1,750 for the Chair. That did not pass but on November 8, 1995 the Council agreed to the current amount of \$1,000 for Council and \$1,200 for the Chair. After discussion it was recommended that the Council compensation be \$2,000 and the Town Council Chair be \$2,500, effective November 2019. The School Board no longer comes under the authority of the Town Council. A Public Hearing was heard on this agenda item on May 16th and moves forward to a vote this evening.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Amend the Town of Old Orchard Beach Code of Ordinances, Division 2, Compensation of Elected Officials, Article IV, Town Council.

VOTE: Unanimous.

**NOTICE OF PUBLIC HEARING
MUNICIPAL OFFICERS OF THE TOWN OF
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on May 16, 2017, at 6:30 p.m. to consider the following: Be it hereby ordained, by the Town Council of the Town of Old Orchard Beach, Maine, in Town Council assembled, that Division 2, Compensation of Elected Officials, Article IV, Town Council is hereby amended by adding the underscored language and deleting the strikethrough language to the Town of Old Orchard Beach Code of Ordinances, as follows:

DIVISION 2. - COMPENSATION OF ELECTED OFFICIALS^[5]

Charter reference— Compensation, § 414.

Sec. 2-151. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

School board means the elected policymaking board of the department of education, as further defined in article VI of the Charter.

School board chairperson means the person selected by the school board to preside at meetings of the school committee, as further defined by section 605 of the Charter.

Town council means the elected policymaking board of the town, as further defined in article IV of the Charter.

Town council chairperson means the person selected by the town council to preside at meetings of the town council, as further defined in section 405 of the Charter.

(Ord. of 11-20-1990, art. III) Cross reference— Definitions generally, § 1-2.

Sec. 2-152. - Purpose.

The purpose of this division shall be to establish the compensation of the elected members of the town council and school board in accordance with section 414 of the Charter.

(Ord. of 11-20-1990, art. II)

Sec. 2-153. - Compensation.

The compensation of the town council and school board shall be as follows:

- (1) Councilmember, \$1,000.00 2,000.00 annually.
- (2) Council chairperson, \$1,200.00 2,500.00 annually.
- (3) School board member, \$800.00 annually.
- (4) School board chairperson, \$1,000.00 annually.

(Ord. of 11-20-1990, art. IV; Ord. of 11-8-1995)

Sec. 2-154. - Payment.

Compensation of the town council and school board will be paid on an annual basis, from Election Day in November to Election Day in November. Payment will be made during the first pay period in December. Members will receive the entire year's stipend, except that payment will be made on a per-diem basis if more than one person serves during the term.

(Ord. of 11-20-1990, art. V) **Sec. 2-155. - Amendments.** This division may be amended in the customary fashion, except that any increase in compensation will not take effect until the beginning of the town's next fiscal year, as defined by Charter section 414. The amendment dated June 6, 2017 will take effect on November 18, 2019.

(Ord. of 11-20-1990, art. VII)

Secs. 2-156—2-205. - Reserved.

Per Order of the Municipal Officers this _____ day of May, 2017.

A True Copy

Attest:

6933 Discussion with Action: Amend the Town of Old Orchard Beach Code of Ordinances, Chapter 54, Traffic and Vehicles, Article V, Stopping, Standing and Parking, Division 2, Specific Places, Section 54-187, Restrictions and prohibitions, parking in the Town Hall parking lots and Veteran's Square.

BACKGROUND:

There have been many discussions with prior Councils and this Council relative to parking in the back and front parking lots of Town Hall. It was the recommendation of the Police Chief and the Town Council that during non-business hours and weekends that the lots be limited to resident parking permitted only.

MOTION: Vice Chair O'Neill motioned and Councilor Kelley seconded to Amend the Town of Old Orchard Beach Code of Ordinances, Chapter 54, Traffic and Vehicles, Article V, Stopping, Standing and Parking, Division 2, Specific Places, Section 54-187, Restrictions and prohibitions, parking in the Town Hall parking lots and Veteran's Square.

VOTE: Unanimous.

**NOTICE OF PUBLIC HEARING
MUNICIPAL OFFICERS OF THE TOWN OF
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on May 16th, 2017, at 6:30 p.m. to consider the following:

Be it hereby ordained, by the Town Council of the Town of Old Orchard Beach, Maine, in Town Council assembled, that Chapter 54, Traffic and Vehicles, Article V, Stopping, Standing and Parking, Division 2, Specific Places, Section 54-187, Restrictions and prohibitions, is hereby amended by adding the underscored language and deleting the strikethrough language to the Town of Old Orchard Beach Code of Ordinances, as follows:

Town hall. Upper lot parking shall be limited to town hall business only, Monday through Friday. Lower lot parking and adjacent town-owned parking lot located at Veteran's Sq. (19 Imperial St. MBL: 205-3-3) shall be limited to town hall business or by parking permit only, Monday through Friday.

Town Hall. Upper lot and lower lot parking areas shall be limited to Town Hall business, Monday, Wednesday, Thursday and Friday from 8 a.m. to 4 p.m. and Tuesdays until 6 p.m. After Town Hall business hours, the lower lot parking area, the adjacent town-owned parking lot located at Veteran's Square (19 Imperial St. MBL: 205-3-3) and the upper lot parking area shall be limited to town hall business only or by town-issued permit. The Police Chief or his designee has the right to reserve spaces for meetings being held at Town Hall. Parking restrictions during Town Hall business hours are in effect year round. Parking restrictions after Town Hall business hours are in effect the Friday before Memorial Day until Labor Day.

Veteran's Square. This refers to the area known as Veteran's Square or that area which runs from Old Orchard Street to Imperial Street. There shall be no entrance onto Veteran's Square from Old Orchard Street, and a right hand turn only shall be permitted from Veteran's Square onto Portland Avenue. Parking shall be limited to permit parking only Monday through Friday.

Veteran's Square. This refers to the area which runs from Old Orchard Street to Imperial Street. There shall be no entrance onto Veteran's Square from Old Orchard Street, and a right-hand turn only shall be permitted from Veteran's Square onto Old Orchard Street. Parking shall be limited to Town Hall business only, Monday, Wednesday, Thursday and Friday from 8 a.m. to 4 p.m. and Tuesdays until 6 p.m. All other times shall be limited to Town Hall business or by town-issued permit. The Police Chief or his designee has the right to reserve spaces for meetings being held at Town Hall. Parking restrictions during Town Hall business hours are in effect year round. Parking restrictions after Town Hall business hours are in effect the Friday before Memorial Day until Labor Day.

6934 Discussion with Action: Award the bid from Waste Zero for Municipal Trash Disposal Bags at \$.3876 per bag, from Account number 10011-10302 - Trash Bags, with a balance of \$24,260.12.

BACKGROUND:

The Public Works Department went out for a Request for Proposal (RFP) for trash disposal bags for the Town to be used by citizens for trash disposal. The following bids were received:

Central Poly Corp.	ranging for 3 years from \$0.387 - \$0.422 and \$0.46 per bag – 2018 – 2019 – 2020
Waste Zero	ranging for 3 years from \$0.3876 - \$0.407 - and \$0.427 per bag – 2018 – 2019 – 2020
Interboro Packaging Corp.	ranging for 3 years from \$0.3992 - \$0.4115 and \$0.4362 per bag – 2018 – 2019 – 2020

Waste Zero was recommended for Municipal Trash Disposal Bags at \$.3876 per bag, from Account Number 10011-10302 – Trash Bags, with a balance of \$24,260.12.

VOTE: Unanimous.

6935 Discussion with Action: Approve the cost of repairing the Recreation Department Bus, in the amount of \$6,169.39, from Account Number 20171-50453 – Recreation Vehicle Repair, with a balance of \$1,121.58; and \$5,047.81 from Account Number 30200-50317 – Recreation Fund Non-Program Expenses, with a balance of \$62,591.19.

BACKGROUND

Repairs were needed to the Recreation Department Bus which is used almost daily for activities. Public Works was unable to do the work so it was taken to where the work was completed at a greater expense than expected. The Bus is an important part of transportation needs at the Recreation Department.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the cost of repairing the Recreation Department Bus in the amount of \$6,169.39.

VOTE: Unanimous.

6936 Discussion with Action: Accept the bid from Haley’s Metal Shop, in the amount of \$7,280, to modify the existing heating system serving the second floor of the Fire Department, from Account Number 52002-50813 – Capital Fire Facility improvements, with a balance of \$9,437.24.

BACKGROUND:

The Fire Department went out to bid for services to modify the existing heating system serving the second floor of the Fire Department. There were bids sought from three businesses:

Haley's Metal Shop \$7,280.00
HVAC Services, Inc. 7,500.00
Atlantic Comfort Never submitted bid

The Fire Chief is recommending that we accept the bid from Haley's Metal Shop in the amount of \$7,280.

MOTION: Councilor Blow motioned and Councilor Tousignant seconded to Accept the bid from Haley's Metal Shop, in the amount of \$7,280, to modify the existing heating system serving the second floor of the Fire Department, from Account Number 52002-50813 – Capital Fire Facility improvements, with a balance of \$18,849.92.

VOTE: Unanimous.

6937 Discussion with Action: Confirm the appointment and two year contract for Diana Asanza, Town Treasurer/Finance Director, effective June 6, 2017 to June 18, 2019, at a current salary of \$79,249.56.

MOTION: Vice Chair O'Neill motioned and Councilor Tousignant seconded to Confirm the appointment and two year contract for Diana Asanza, Town Treasurer/Finance Director, effective June 6, 2017 to June 18, 2019, at a current salary of \$79,249.56.

VOTE: Unanimous.

6938 Discussion with Action: Approve the Special Event permit application for Tammy Henson to hold a wedding on the beach in front of the Normandy on Saturday, June 24th, 2017 from 3 p.m. to 5 p.m. and a bonfire from 7 p.m. to 11 p.m.

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to approve the Special Event Permit as read.

VOTE: Unanimous.

6939 Discussion with Action: Approve the Special Event Permit application from Pat McDonald for a Wrestling Tournament at the Ballpark on Saturday, July 29th, 2017, from 9 a.m. to 9 p.m. The Ballpark Commission has approved, and the applicant will be signing a Ballpark rental agreement.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to approve the Special Event Permit as read.

VOTE: Unanimous.

6940 Discussion with Action: Approve the Liquor License Renewals for Venetias Kouzounas dba/Venetias Restaurant (313-4-3), 93 West Grand Avenue, m-v in a Restaurant; and JTG Hospitality, Inc. dba/Ballpark Beer, (207-3-6X), 7 Ballpark Way, malt in Outdoor Stadium and Patio Pub Inc./dba/Nat's Pizza (306-6-1), 2 Old Orchard Street, m-v in a Restaurant.

MOTION: Councilor Blow motioned and Councilor Kelley seconded to Approve the Liquor License renewals as read.

VOTE: Unanimous.

6941 Discussion with Action: Authorize the Town Manager to enter into a three-party agreement between the Town, Maine Department of Transportation (MDOT), and Portland Area Comprehensive Transportation System (PACTS) for pavement preservation improvements to State Route 5, Saco Avenue, between Temple Avenue and Union Avenue.

BACKGROUND:

This project would involve a mill and fill process similar to the current improvements to Cascade Road. The total estimated cost of the project is \$894,432, of which the Town would be responsible for \$185,941 and MDOT would cover the remaining portion through federal funds. This work would likely not take place until FY19 or FY20. The proposed capital improvement plan includes funding for the Town's share in the FY19 budget.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Authorize the Town Manager to enter into a three-party agreement between the Town, Maine Department of Transportation (MDOT), and Portland Area Comprehensive Transportation System (PACTS) for pavement preservation improvements to State Route 5, Saco Avenue, between Temple Street and Union Avenue.

VOTE: Unanimous.

6942 Discussion with Action: Authorize the Town Manager to enter into a three-party agreement between the Town, Maine Department of Transportation (MDOT), and Portland Area Comprehensive Transportation System (PACTS) for pavement preservation improvements to State Route 5, Ocean Park Road, between Temple Street and the Saco city line.

BACKGROUND

This project would involve a 1.25 inch overlay to the proposed work area. The total estimated cost of the project is \$195,358, of which the Town would be responsible for \$48,339 and MDOT would cover the remaining portion through federal funds. This work would likely not take place until FY19 or FY20. The proposed capital improvement plan includes funding for the Town's share in the FY19 budget.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Authorize the Town Manager to enter into a three-party agreement between the Town, Maine Department of Transportation (MDOT), and Portland Area Comprehensive Transportation System (PACTS) for pavement preservation improvements to State Route 5, Ocean Park Road, between Temple Street and the Saco city line.

VOTE: Unanimous.

6942: Discussion with Action: Approve the Special Event Permit application for OOB365 to hold a Downeaster Barbershop Harmony Concert in the Square on Wednesday, June 28, 2017, from 7:00 – 8:30 p.m.

MOTION: Councilor Blow motioned and Councilor Kelley seconded to Approve the Special Event Permit application as read.

VOTE: Unanimous.

GOOD & WELFARE:

SHARRI MACDONALD: The Chair and Founder of OOB365 gave an exciting update on the Scottish Festival this past weekend which was not only unique but enormously popular and the attendance was amazing. She also gave updates on other events planned through the season and indicated that their response through web interaction has gone from 88,000 to 406,000 viewers. She thanked the Fire Department and Public Works for their help with the events. She talked about the beautiful arrangement of flags in the park and hoped that the Town Manager would make an effort to see if they could be year round on the light polls. He already had a conversation with Central Maine Power and our legal department. He also thanked OOB365 previously in the meeting for the outstanding programs they plan and conduct for the benefit of the community.

JEROME BEGERT: Expressed personal appreciation to Sharri MacDonald and to the OOB365 for the progressive programming.

6943 Executive Session: Discuss Labor Contract: (Note: This item discusses labor contract issue related to the Old Orchard Beach Local 2247 International Association of Firefighters AFL-CIO-CLO union contract, as defined under Title 1 M.R.S.A., Section 405 (6) (D), and the Council anticipates that the discussion portion will be held in Executive Session.)

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to Enter into Executive Session: Discuss Labor Contract: (Note: This item discusses labor contract issue related to the Old Orchard Beach Local 2247 International Association of Firefighters AFL-CIO-CLO union contract, as defined under Title 1 M.R.S.A., Section 405 (6) (D), and the Council anticipates that the discussion portion will be held in Executive Session.)

VOTE: Unanimous.

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to exit Executive Session: Discuss Labor Contract: (Note: This item discusses labor contract issue related to the Old Orchard Beach Local 2247 International Association of Firefighters AFL-CIO-CLO union contract, as defined under Title 1 M.R.S.A., Section 405 (6) (D), and the Council anticipates that the discussion portion will be held in Executive Session.)

VOTE: Unanimous.

ADJOURNMENT:

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to Adjourn the Town Council Meeting at 8:40 p.m.

VOTE: Unanimous.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of sixteen (16) pages is a copy of the original Minutes of the Town Council Meeting of June 6, 2017.

V. Louise Reid